

VENDOR APPLICATION

Occidental Holiday Crafts Faire

Saturday & Sunday, December 9 & 10, 2023

Application Deadline is September 16, 2023

(Please e-mail occcraft@sonic.net with any Crafts Faire Questions.)

Please return the following items to:

**Occidental Community Council
PO Box 17, Occidental, CA 95465
OR email to
occcraft@sonic.net**

CHECK FOR THE FULL COST OF YOUR PREFERRED BOOTH SPACE.

Checks will not be deposited until you've been accepted by the Selection Committee.

If you are selected but we can't accommodate you in your preferred space, your check will be deposited and a refund or bill for the difference will be mailed with your acceptance letter. If you are not selected for this year's faire, we will retain your uncashed check and place you on a waiting list.

Photos of what you will sell (and of your booth space if possible).

This signed and completed Application.

Copy of your Sellers Permit or permit number.

**NO APPLICATIONS WILL BE CONSIDERED THAT
DO NOT INCLUDE ALL OF THE ABOVE.**

NOTE: Criteria for Selection and Placement:

Local hand-made crafts, hand-made crafts, local items, imports, previous attendance and duplication.

See Map of Vendor Spaces and Guidelines for Vendors on our website:

<http://www.occidental-ca.org>

Please complete and return:

Preference (1 st , 2 nd , 3 rd)	Location	Booth Size	Total Cost (Sat & Sun)
	Main Floor	8x10 8x10 Corner	\$175.00 \$200.00
	Upstairs Entry Hall	10x6 (approx)	\$200.00
	Upstairs Room	5x6 (approx) 10x6	\$150.00 \$175.00
	Upstairs Hallway	4x6 (narrow)	\$125.00
	Outside (weather permitting, some tents ok)	10x10	\$75.00

Vendor Name:	
Business Name:	
Sellers Permit:	
Mailing Address:	
E-Mail (REQUIRED):	
Phone Numbers:	Business: Day of Faire:

Provide a description of the items to be sold. Please be advised you may ONLY sell what is described here at our Faire.
Price Range of Items: \$

Would you like to donate something to our famous "Bucket Raffle"?	Please bring donation by 9:00 am to the Raffle Table. Photos will be returned at time of delivery of your donation.
How did you hear about the Occidental Crafts Faire?	
Any questions/comments?	
Signature:	Date:

Vendor Guidelines and Map next pages

Information and Guidelines

- 1. This is a juried faire with emphasis on local handmade crafts.**
- 2. You may only sell what you have listed on your application.**
- 3. Unloading and set up takes place between 7:30 and 9:30 am. Please don't block the driveway.**
- 4. Once you've unloaded you will need to move your car from the Community Center driveway and parking areas in front – NO EXCEPTIONS. We need space for shoppers to park**
- 5. Booths must not block the doorways, fire exits, or handicap access.**
- 6. You must bring your own table and set up. We suggest you bring a comfortable chair as well.**
- 7. Backdrops may not be taller than 6 feet.**
- 8. There is no smoking in the Faire OR PARKING AREA- our insurance specifies this and shoppers appreciate it.**
- 9. Booths can stay up Saturday night as we have overnight security.**
- 10. Please bring donation for Bucket Raffle to the OCC table by 9am. Your vendor booth photos will be returned at this time.**
- 11. There is NO WIFI service, so bring charge slips for credit card payments. Only Verizon is available for cell phones at this time. The Video Store/Internet Cafe in town offers wifi service for a fee.**
- 12. Please be prepared for unforeseen circumstances, such as power outages, inclement weather, and wacky west county happenings! In the event of a power outage, we have no backup lighting.**

Thank you in advance for your cooperation!

OCC Crafts Faire Coordinator: occcraft@sonic.net

